



NORTHWEST AREA SCHOOL DISTRICT

243 Thorne Hill Road, Shickshinny, PA 18655

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www.nasdedu.com

Joseph F. Long Jr.
Superintendent

Kristy Straub
Business Manager

Ryan Miner
Secondary Principal

Ryan Amos
Elementary Principal

Matthew Lukachinsky
Assistant Principal

Mary Agnes Kratz
Special Education Director

Adam Sorber
Tech./Trans. Director

Barry Shoemaker
Facilities Manager

August 26, 2024

Re: NORTHWEST AREA SCHOOL DISTRICT MEDICATION POLICY SUMMARY

Dear Parent/Guardian:

This letter reviews important information regarding the Northwest Area School District Medication Policy. All medications shall be administered by a licensed nurse, trained personnel in emergency situations, or by a student who has permission to self-carry/self-administer. ***Please contact the building nurse as soon as possible at the beginning of the school year if your child has a serious medical issue or requires medication to be administered during the school day.*** Medication orders must be renewed every school year.

- All medications (prescription or non-prescription) must be delivered to the nurse's office by a parent/guardian or other responsible adult designee, in a properly labeled container from the pharmacy or physician's office. Over-the-counter medications must be in the original packaging.
- Before any medication may be administered to any student during school hours (prescription or non-prescription), a written order from the prescribing health care provider and written consent of the student's parent/guardian must be on file in the nurse's office. Copies of the Medication Authorization form may be obtained from the health room and are available on the district website.
- In appropriate and necessary situations, certain prescription medication may be self-administered by the student (inhalers/epi-pens). Please contact the building nurse to make these arrangements.
- In situations such as allergic reactions or anaphylactic reactions, licensed nurses or trained staff may administer certain medications per standing or individual orders from physicians. Please notify the building nurse if your child has any type of severe allergy (such as peanuts or bees), especially if the type of reaction is anaphylaxis. Copies of the Medication Policy, NASD Health Services Treatment of Injuries/Illnesses and Nursing Department Standing School Physician Orders are available in the nurses' offices and on the district website under Departments/Health Services. All district employees involved in emergency medication administration (narcan/epinephrine) or supervision of self-administration of medication shall receive appropriate training before performing this responsibility. **Please notify your child's building nurse if you prefer to "opt out" of any of the district's Standing School Physician Orders for your child.**
- In the event of a field trip, staff will work in conjunction with the building nurse/parent to provide appropriate guidance and direction for the administration of medication.
- All medications must be picked up in the nurse's office at the end of the school year or they will be discarded.

Respectfully,

Carmela Shiptoski, MSN, RN, NCSN—Middle School/ High School, Pre-K-12
Karen Muldoon, MS, RN, CSN—Intermediate School
Corenna Wagner, LPN—Primary School